

# Worksheet-E

## Please Complete This Form For Each Rental Property

(Use Reverse Side For Any Further Remarks)

Type of Property			
Address			
No. of Units			
<input type="checkbox"/> Yes <input type="checkbox"/> No Is this property a commercial property?		<input type="checkbox"/> Yes <input type="checkbox"/> No Did you make any payments that would require you to file Form(s) 1099?	
<input type="checkbox"/> Yes <input type="checkbox"/> No Did you live in the rental property?		<input type="checkbox"/> Yes <input type="checkbox"/> No Did you actively participate in the rental activity?	

If yes, complete Form 1099-MISC section below.

### Rental Income

	No. of Months Rented	Monthly Rental	Total Rental Income
Unit 1		\$	\$
Unit 2		\$	\$
Unit 3		\$	\$
<b>Grand Total</b>			\$

### Rental Expenses

5. Advertising	\$		13. Other Interest (Points)	\$		
6. Auto and Travel	\$		15. Supplies	\$		
7. Cleaning and Maintenance	\$		16. Taxes	\$		
8. Commissions	\$		17. Utilities:		19. Other:	
9. Insurance	\$		Gas	\$	Eviction	\$
10. Legal & Professional Fees	\$		Water	\$	Pest Control	\$
11. Management Fees	\$		Electricity	\$	Alarm System	\$
12. Mortgage Interest	\$				Association Dues	\$

### 14. Minor Repairs

Painting	\$		Tools	\$	
Locks	\$		Equipment	\$	
Keys	\$		Other: _____	\$	

### 18. Major Improvements (List on 4562)

Plumbing	MM	DD	YYYY	\$		Interior Improvements	MM	DD	YYYY	\$	
Heating & Air Conditioning				\$		Exterior Improvements				\$	
Additions (Specify)				\$		Insulation				\$	
Date ready or available to rent						Date property was purchased				Purchase Amount	\$

Form 1099-MISC must be filed for each person to whom you have paid during the year at least \$600 for services (including parts & materials).

Name	Address	SSN	Amount
			\$
			\$
			\$

### Sale of Rental Property For Internal Use

Ask for Settlement Statements of Purchase & Sale

Date Sold

MM	DD	YYYY

Amount	\$
Sale Expenses	\$
Cost or Adjusted Basis	\$

Your Signature

Preparer